

Jillian Chard

Student at Southern Illinois University Edwardsville

jchard@siue.edu

Experience

Student at Southern Illinois University Edwardsville

August 2008 - Present (4 years 5 months)

Speech Communication major with an emphasis in PR, with a Psychology minor

Intern/Communications and Community Relations Support Specialist at Springfield Public Schools District 186

June 2012 - August 2012 (3 months)

Worked with Facebook and Twitter

Made Media and News Releases

Transferred hard copied documents into PDF's

Parent-Link recorded phone calls

Camp Counselor at Springfield Park District

June 2011 - August 2011 (3 months)

Worked with children ages 5-12

Worked with other counselors ages 18-24

Senate Page at United States Senate

January 2008 - June 2008 (6 months)

Worked side-by-side with senators from both parties while in session

Ran errands

Answered phone calls

Delivered mail

Filed documents and bills

Skills & Expertise

Research

Microsoft Office

PowerPoint

Microsoft Word

Public Speaking

Microsoft Excel

Event Planning

Education

Southern Illinois University, Edwardsville

Bachelor of Science (B.S.), Public Relations, 2008 - 2013

Activities and Societies: Alpha Sigma Tau, Public Relations Student Society of America (PRSSA), Sigma Alpha Pi

Lincoln Land Community College

2009 - 2009

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[Contact Jillian on LinkedIn](#)