

# SOUTHERN ILLINOIS UNIVERSITY EDWARDSVILLE

## 2024 Southern Illinois University Training Program for Student Workers, Non-Permanent Employees, New Employees, and Employees Returning From Leave

I certify that I have carefully read and reviewed the content of, and completed, the 2024 Ethics and Harassment and Discrimination Prevention Training program for student workers, non-permanent employees, new employees, and employees returning from leave. Furthermore, I certify that I understand that my failure to comply with the laws, rules, policies, and procedures referred to within this training course may result in disciplinary action up to and including termination of university employment/appointment, administrative fines, and possible criminal prosecution, depending on the nature of the violation.

**Name (Last, First, Middle Initial):**

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**Signature:**

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**Today's Date:**

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**Date of Birth (MMDD only):**

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**Banner ID (800#):**

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To be completed by Office Personnel Only  
Please indicate reason for completing training

Student Worker (ET)  Graduate Assistant (ET)  
 New Hire (E2)  Re-Hire (E3)  Annual Off-Line Training (E4)

To be properly credited for participating in ethics training, please complete and return the signature page to the following:

**Student Employees:**  
Student Employment  
Rendleman Hall, Rm. 2221  
Campus Box 1030  
Edwardsville, IL 62026

**Employees**  
Human Resources  
Rendleman Hall, Rm. 3210  
Campus Box 1040  
Edwardsville, IL 62026-1040

**Graduate Assistants**  
Completed online with  
the Graduate School.