

## INFORMATION FOR INDIVIDUALS INTERESTED IN CONDUCTING RESEARCH AT THE SCHOOL OF NURSING

Individuals interested in conducting research at the School of Nursing are welcome to do so, however, they must follow the appropriate procedures as follows:

### PROCEDURE FOR CONDUCTING RESEARCH AT THE SCHOOL OF NURSING

- Before you apply to conduct research at the school of Nursing, you need an approval letter from your institution's Institutional Review Board Office on an official letter head, which you will need to include with the application packet.
- You need a certificate indicating that you have completed an appropriate course on **human subjects' protection** from a recognized agency. One such site is through the University of Miami's CITI program, and can be accessed at this web address: <https://www.citiprogram.org/default.asp>. After completing the course, you will need to print the certificate to include with your application packet.
- Visit the SIUE Office of Research and Projects site and access applications forms to conduct research. Make sure you follow instructions on that site. You can access the site at [http://www.siu.edu/ORP/IRB/irb\\_instr.html](http://www.siu.edu/ORP/IRB/irb_instr.html).
- Complete all the required forms, print them (make sure you save a copy for yourself), and send the application materials, including all the documents mentioned above, to the chair of the School of Nursing Research and Grant Review Committee at the following address:

Chair, Research and Grant review Committee

Southern Illinois University Edwardsville

Department of Community Health and Family Health

Campus Box 1066

Edwardsville, IL 62026-1066

- If you have any questions or concerns, please contact Doris Davis at 618 650 3960. You may also e-mail her at [dordavi@siue.edu](mailto:dordavi@siue.edu).
- Your application will be reviewed by the School of Nursing Research and Review Committee before it is forwarded to the University's IRB Office. If necessary, you will be contacted by the Committee Chair to discuss your application.
- All research will be voluntary. Faculty should not be put in a position where they might be perceived as requiring students to participate in research.