

SIUE Fraternity and Sorority Life

Roster Removal Form

Official university rosters with the Kimmel Belonging and Engagement Hub aim to verify and manage membership in fraternities and sororities each semester. Accurate rosters are required for many reasons, including:

1. Dues assessment by governing councils
2. Eligibility for SIUE activities and events – Homecoming, Greek Week, Intramurals, etc.
3. Research and statistics used for assessment and evaluation related to Fraternity and Sorority Life
4. End of the Semester Report (including GPA, membership size, community service hours reported, philanthropy dollars raised, etc.)

Fraternity/Sorority: _____

Term Leaving: Fall/Spring (circle one) _____ (year)

Reasons to Remove a Member from Roster:

1. **Graduation:** The member received his or her degree from SIUE and is no longer involved as an undergraduate member of the chapter.
2. **Transferred:** The member transferred to another college or university.
3. **Termination:** The body that votes within the chapter has terminated the member from the national organization. He or she is to be removed from the roster and will no longer have the benefits and privileges of being a member of the chapter and/or Fraternity and Sorority Life at SIUE.
4. **Interim/Inactive:** The chapter has granted the member this status for a variety of reasons. This means the member cannot participate in any activity sponsored by the governing councils or Fraternity and Sorority Life related events.
5. **Non-Continuing:** The member is no longer attending the university and is not considered an active member due to local/inter/national policies.
6. **Deactivated:** The member has voluntarily deactivated their membership and is no longer a member of your organization.

No additional changes may be made to any chapter roster after ***final exams***.

Please return this form completed to the Kimmel Belonging and Engagement Hub to officially remove member(s) from your roster. Contact Jade Jones, Assistant Director of Fraternity & Sorority Life, at jjonech@siue.edu if you have any questions.

SIUE Fraternity and Sorority Life

			<i>Reason for Roster Removal (Please place an 'X' in one of the below columns for each member that you are removing from the chapter roster.)</i>					
Last Name	First Name	SIUE ID (800 #)	Graduation	Transferred	Termination	Interim/ Inactive	Non- Continuing	Deactivated

Chapter President's First & Last Name: _____

Chapter President's Email Address: _____@siue.edu

Chapter President's Signature: _____

Date: _____

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