|  |  |  |  |
| --- | --- | --- | --- |
|  | **PHASE A PROJECT TASK** | Due Date | Completion Date |
|[ ]  Project topic proposal |  |  |
|[ ]  Completes project planning form |  |  |
|[ ]  External Stakeholder Form |  |  |
|[ ]  Background/Problem Statement/Relevance |  |  |
|[ ]  Literature Review Outline |  |  |
|[ ]  Literature Review |  |  |
|[ ]  Conceptual Framework |  |  |
|[ ]  Practicum hours logged |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
|  | **PHASE B PROJECT TASK** | Due Date | Completion Date |
|[ ]  Purpose/Methods |  |  |
|[ ]  Evaluation plan |  |  |
|[ ]  CITI |  |  |
|[ ]  IRB |  |  |
|[ ]  Practicum hours logged |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
|  | **PHASE C PROJECT TASK** | Due Date | Completion Date |
|[ ]  Purpose/Methods |  |  |
|[ ]  Evaluation plan |  |  |
|[ ]  CITI |  |  |
|[ ]  IRB |  |  |
|[ ]  Practicum hours logged |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
|  | **PHASE D PROJECT TASK** | Due Date | Completion Date |
|[ ]  Results, including tables/charts submitted to faculty (not uploaded to SPARK). Will become part of the executive summary and poster.  |  |  |
|[ ]  Practicum hours logged |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
|  | **PHASE E PROJECT TASK** | Due Date | Completion Date |
|[ ]  Abstract |  |  |
|[ ]  Executive Summary |  |  |
|[ ]  Poster  |  |  |
|[ ]  Practicum hours logged |  |  |