



**Student Financial Aid**  
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Appeal to Receive Financial  
 Aid for Teacher Certification  
 Courses in Non-Degree  
 Seeking Status

TCERT

**Student Information**

Student Name \_\_\_\_\_ Univ. ID \_\_\_\_\_  
 Street/City/State/Zip \_\_\_\_\_  
 Phone \_\_\_\_\_ Email \_\_\_\_\_  
 Anticipated certification area \_\_\_\_\_ Semester program will begin: \_\_\_\_\_  
 Anticipated completion date: \_\_\_\_\_ Certification:  Initial certification for state of \_\_\_\_\_

*I certify all information on this form is true.*

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

*If typed/electronic signature is submitted, this form will be considered incomplete and financial aid will be delayed.*

**Approval Criteria**

Normally, students with an awarded bachelor’s degree and in non-degree student status cannot receive financial aid or work as a student employee. If you have completed your first baccalaureate degree and are pursuing courses required for an initial teacher certification or recertification, not including endorsements, you may be eligible to receive student loans (up to \$7,500/year for dependent students and \$12,500/year for independent students).

Once you hold a Professional Educator License (PEL) or Educator License with Stipulations endorsed in a teaching field, you can add additional content area endorsements. These endorsements may be added at any grade level even if the underlying teaching endorsement on the PEL is a different grade range. The PEL serves as a foundation to which any teaching endorsement can be added after applicable coursework and testing are completed.

To request consideration for federal aid, complete this form with your advisor’s assistance to confirm the following:

- All grades for the endorsement coursework must be "C" or higher, and coursework must be at the 100-level or higher from a regionally accredited college or university.
- Your cumulative grade point average is 2.500 or greater.
- You have passed the necessary tests to obtain a PEL or Educator License with Stipulations. All test scores are valid indefinitely.
- You are approved to take courses that will lead to initial certification or recertification (not including endorsements).
- All classes on the projected academic plan must be required for the certification.

Once we receive your information, we will check that you meet the requirements above and notify you of approval/denial. Please submit this form, and your Free Application for Federal Student Aid (FAFSA), at least 30 days prior to initial enrollment in teacher certification classes. Per Title IV regulations, optional courses that are taken for advancement, but are not required for certification, do not qualify for Title IV assistance.

**NOTE:** Non-degree students taking courses to receive endorsements are **not eligible** for financial aid.

**Complete Next Page with Advisor**

