

**UNIVERSITY STAFF SENATE REGULAR MEETING**  
**East St. Louis Center, Building B, Room 2074**  
**Zoom Meeting ID 945 0315 5890**  
**March 7, 2024 – 9:00am**  
**Approved Minutes**

The regular meeting of the University Staff Senate was called to order at 9:01 am on Thursday, March 7, 2024, by President Kelly Jo Hendricks.

**Present:** Kelly Jo Hendricks (President), Doug James (President-Elect), Keith Becherer (Past President), Angie White (Secretary), Cindy Cobetto (Treasurer), Steven Green (CSOR Constituency Rep), Maria Ferrari, Amie Flatt, Mike Hamil, Cheryl Jordan, Ben Kaminski, Shane Kessinger, Sarah Kirkpatrick, Christy McDougal, Tiana Montgomery, Dusty Rhodes, Trish Scheibal, Tim Staples, Kat Wright, Michael Tadlock-Jackson (ex officio)

**Absent:** Sara Colvin (ASNR Constituency Rep)

**Guests:** Julie Babington, Maureen Bell-Werner, Jennifer Cottingham, Mark Dochterson, Dawanda Gresham, Evan Lowis, Jessica McCawley, Kimberly McClellan, Amy Miller, Matthew Miller, Shavonda Mitchom, Lisa Mosley, Jeanette Parmenter, Jill Smucker, Brandon Stookey, Nancy Sullivan, Connie Wyvell, Lee Young

**APPROVAL OF MINUTES:**

Minutes for the February 1, 2024, meeting was approved as written.

**GUEST SPEAKER:**

Dr. Tim Staples welcomed us to the East St. Louis Center. Dr. Staples also welcomed Dr. Mark Dochterman, who is the Deputy Director of the East St. Louis Center. Drs. Staples and Dochterman provided an overview of the services offered at the Center, including the Charter High School—which currently has an enrollment of 120 students.

**NOMINATION:**

There is a Senator vacancy for Administrative Professional Non-Represented (2025). Julie Babington, Senior Director of Annual Giving, gave a brief introduction which included her interest in serving on University Staff Senate. Julie's application was approved by acclamation.

There is a Senator vacancy for Civil Service Open Range (2027). Amy Miller, Interpreter at ACCESS, gave a brief introduction which included her interest in serving on University Staff Senate. Amy's application was approved by acclamation.

There is a Senator vacancy for Administrative Professional Represented (2027). Evan Lowis, Academic Adviser, gave a brief introduction which included his interest in serving on University Staff Senate. Evan's application was approved by acclamation.

**REPORTS:**

President Kelly Jo Hendricks – February was a busy month. There are upcoming panels, Understanding Your Social Security and Paid Leave for All Workers...details will be in The E Today. Took part in Meridian Scholars interviews. Participated in SUAA meet and greet with State Senator Erica Harriss. Attended February SIU Board of Trustees meeting on SIUE campus. Chancellor Minor attended the last SSEB meeting in February—discussed concerns from staff. Attended Constituency Heads meeting, which

included an enrollment update; the FAFSA application deadline is delayed until June or July. There will be a budget presentation on March 28. Dr. Jonathan Pettibone, Professor of Psychology, was appointed new Chair of UPBC.

Past President Keith Becherer – Attended meet and greet with SUAA/Erica Harriss.

President-Elect Doug James – Thanks to those who serve on Staff Senate. Loaded new staff listing to Teams channel. We have 1,368 staff as of last night. Will reach out to see who is interested in serving on UPBC, as Staff Senate has a vacancy on the Council.

There were no other executive reports.

Vice Chancellor for Student Affairs: search firm is continuing to build pool by March 18; video interviews by April 8.

School of Business Dean: recommendations were made to Provost by February 12.

Associate Vice Chancellor for Enrollment Management: position closed on February 12, on initial round of candidates.

Associate Provost & Dean of the Graduate School: Position posted on February 26 with a review date of April 9.

Dean for the Library and Information Services: no update.

#### **UNFINISHED BUSINESS:**

Open Senator Positions – there are still several open senator positions in the following category:

- Civil Service Open Range – 2 positions (2025- 2)

Please consider sending out targeted emails to those in this constituent group.

#### **NEW BUSINESS:**

Reminder: 2024-25 Staff Senate Executive Board Elections – May meeting

President-Elect

Constituency Representatives: Civil Service Negotiated & Prevailing; Administrative Staff Represented

#### **COMMITTEE UPDATES:**

Public Relations – Understanding Your Social Security webinar will be on March 13 at 11:30 am via Zoom.

Scholarship – USS Scholarships – applications closed 2/29. Faculty Bargaining Scholarship - \$500 scholarship award for the fall – approved.

Fundraising – Chipotle Profit Share – April 29, 5 pm – 9 pm

Diversity Updates –No update.

Policy Review – next meeting with Carl Chambers on March 11 at 1 pm.

Staff Wellness – Paid Leave for All Workers (PLAW) Panel Presentation with HR will be on March 12 at noon with a Zoom option.

#### **ANNOUNCEMENTS:**

University Budget Update – March 28, Legacy Room of the MUC; 10:30am

April Board of Trustee's Meeting – April 11, SIUC

One Day, One SIUE – April 18, MUC Ballroom

Service Awards – April 9, MUC Ballroom

**PUBLIC COMMENT:**

Kimberly McClellan asked about the services on the East St. Louis campus, and how to offer them on a more frequent basis (for example: staff are unable to get their SIUE Cougar ID due to staffing shortages in the Service Center).

**ADJOURNMENT:**

The meeting adjourned at 10:48 am.

Submitted by Michael Tadlock-Jackson, University Governance