

Provost and Vice Chancellor for Academic Affairs
Office of Academic Advisement

2200.001 Student Appeals for Reinstatement Files (Originals)

Dates: 1965-
Volume: 4 Cubic Feet
Annual Accumulation: Negligible
Arrangement: Alphabetical/Chronological

This record series consists of files relevant to a university student's reinstatement from academic suspension. File series contents include the university's reinstatement form along with the response letter from the suspended student that addresses the questions asked in the reinstatement form. The University's policy states that a student has up to three (3) semesters to be reinstated; otherwise, they must re-apply for admission to the University again. These records are not retained as part of any other record series within the University.

Recommendation: Retain in the office for ten (10) years after the date the reinstatement has been resolved, then destroy in a secure manner provided all audits have been completed and no litigation is pending or anticipated.

Deferred 06/16/10
Disposition Approved as Amended 07/21/10