

## GENERAL GUIDELINES FOR EMPLOYEES

2019-2020 parking permits will be available on July 15, 2019. Between July 15 and the first day of fall semester, permits for both the current and upcoming academic years will be honored when appropriately displayed in registered vehicles. The minimum requirement for faculty and staff is a blue permit for parking on campus. **Only one permit may be issued to an individual.** The 2019-2020 permits are required by August 19, 2019. Enforcement for the fall semester will begin on that date.

## ANNUAL PARKING PERMITS

G20 (Green) - Lots A and E - \$190.00

O20 (Orange) – Lots D and G \$190.00

F20 (Brown) – Lot F - \$190.00

B20 (Blue) – P1, P2, P3, Supporting Services, Alton and East St Louis - \$148.00

GF20 (Retiree permits) are honored in any of the lots listed above. A retiree may obtain, at no cost, a GF20 permit using the purchase options listed below.

## SEMESTER PARKING PERMITS

Employee Fall Semester 2019 Permits will also be available for sale on July 15, 2019. Fall Semester 2019 permits will expire January 12, 2020. Rates for these permits are as follows:

FG20 (Green) – Lots A and E - \$113.00

FO20 (Orange) – Lots D and G -\$113.00

FF20 (Brown) – Lot F - \$113.00

FB20 (Blue) – P1, P2, P3, Supporting Services, Alton and East St. Louis - \$86.00

NOTE: Spring Semester 2020 permits will be available December 9, 2019. *Semester permits will be sold as a supplement to our regular annual permits and are intended for those who will be employed for a single semester. If you will be here longer than that, the annual permits remain a better value.*

## MOTORCYCLES

Individuals with motorcycles or mopeds may purchase a regular hangtag which must be placed in a special case designed to be locked on motorcycle or moped handlebars. The permit may also be displayed from the rear view mirror of a vehicle either with or without the case. Additional information about the special case may be found on the parking website or by contacting Parking Services.

## PURCHASE OPTIONS

(NOTE: You may not purchase a permit if you have outstanding parking citations.)

Post-tax Payroll Deduction – Full time and part time employees will have the opportunity to purchase their 2019-2020 parking permits by post-tax payroll deduction during the sign-up period of July 15, 2019 through August 18, 2019. Sign-up and purchase must be made online by accessing our website at [siue.edu/parking](http://siue.edu/parking). There will be no service fee applied for this transaction. Enrollments are for a period of one year, and you will have the opportunity to renew each year when you purchase a new permit. **There will be six (6) deductions taken during the months of September, October and November.** Payroll deductions may be made only for the individual employee of SIUE. Deductions may not be made for one's spouse, significant other or dependent.

Online – Online payments may be made by Discover, VISA or MasterCard on the Parking Services website at: [siue.edu/parking](http://siue.edu/parking). A nominal handling fee will be applied for that option. You will receive online instructions about picking up your permit after purchase.

Mail – Mail the registration form with the appropriate payment (make checks payable to SIUE) to Parking Services, Southern Illinois University Edwardsville, Box 1044, Edwardsville, Illinois 62026-1044. Registration forms are available in Parking Services and on the Parking website. Mail registrations must be received in Parking Services by August 2, 2019. Do not mail cash.

In Person – Present a picture identification card, such as your University ID, at the Parking Services office or designated point of sale. Cash, check, Discover, MasterCard, Visa and Cougar Card are acceptable forms of payment. School of Dental Medicine employees may purchase permits in the business office at that location. Employees at the East St. Louis Higher Education Campus may purchase permits in the office of the Director of the East St. Louis Center.

The SIUE Parking and Traffic Regulations may be reviewed by visiting the Parking Services website at: [siue.edu/parking](http://siue.edu/parking). Please call 650-3680, if you have questions.

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